



CCPDT Reinstatement Policy

The CCPDT Reinstatement Policy offers a pathway for certificants who missed their recertification deadline to reinstate their credential without needing to retake the exam.

Eligibility Window

- Certificants may apply for reinstatement within six (6) months of their certification expiration date.
- Reinstatement applications submitted after the six-month window will not be accepted.
 - If your certification expired on June 30th, the reinstatement deadline is December 31st of the same year.
 - If your certification expired on December 31st, the reinstatement deadline is June 30th of the next year.

Important Requirements

- You may not use your credential during the lapsed period. You must wait until your reinstatement is approved to resume using the credential.
- Reinstatement is retroactive to your original expiration date. It does not extend your certification period.
- You must have completed all required CEUs during your previous certification period (i.e., before your expiration date).
 - CEUs earned after expiration cannot count toward reinstatement, but may be used toward your next certification cycle.
- A \$300 reinstatement fee is required in addition to the recertification fee. Both must be paid at the time of submission. Reinstatement fees are non-refundable.
- Incomplete applications will not be considered.

How to Submit a Reinstatement Application

- [Log in to the CCPDT website](#)
- Select Recertification from the dropdown menu under your name (top right)
- Click CCPDT Online Recertification Application under the Recertification Applications section
- Click Start a New Application
- Under the Select Certification Program, choose the credential you wish to reinstate
- Under Select Certification Period, select your most recent certification period
- Complete and Submit the Application
- You will receive notification of your reinstatement status within 30 days of submitting a complete application.

All CCPDT policies, including the Standards of Practice, Code of Ethics, and Prohibited Practices, remain in effect during the lapsed period and apply to all certificants seeking reinstatement.